

Auburn High School Reopening Plan

Starting November 2nd, students will have the choice to attend Auburn High School in-person or through distance learning. Once students choose distance learning they will be held to that choice and not allowed to attend in-person learning until the start of the following quarter. If students choose to participate in distance learning on November 2nd, then the next time they will be able to choose in-person learning would be the start of the 3rd quarter on January 6th, 2021. A student may choose to switch from in-person to distance learning at any time, but then will remain remote until the end of the quarter.

Distance Learning

Students who choose not to return to in-person learning will participate in distance learning. This will consist of viewing a short video clip or lecture notes posted by the teacher on their Google Classroom Page and completing the assigned work. Teachers will be available in the afternoon via Zoom, email, or phone call during office hours to help students with any questions they may have. This option will not involve direct face-to-face instruction with teachers during the scheduled class period.

If students distance learning, they will still be able to participate in extracurricular activities.

The rest of this plan will pertain to students who will be in-person starting on November 2nd. By choosing to return to in-person learning your student is agreeing to follow all procedures and guidelines outlined below. If any of these procedures or guidelines change, changes will be communicated to both the students and parents.

Schedule

8:15-8:55	First Hour
9:01-9:41	Second Hour
9:47-10:27	Third Hour
10:33-11:13	Fourth Hour
11:19-12:00	Fifth Hour

Day to Day Changes

- Masks must be worn at all times when inside the building.
- We will not be using lockers. Please bring only necessary supplies – including your fully charged Chromebook and Chromebook charger. Backpacks or a small bag will be permitted throughout the building.
- Students will not be changing into their PE uniforms for gym class.
- Water fountains are turned off in the buildings. Please bring a bottle of water if needed.
- Each student will have an assigned seat in each classroom.
- Passing periods will be extended to help keep hallway traffic to a minimum.

Arriving to School

- Masks must be worn at all times when inside the building.
- Students may not enter the building until 8:00 AM.
- Bus riders will drop off and enter the building at the Middle School.
- Seniors and Freshmen will enter the building through the South Entrance/High School Gym Lobby Entrance.
- Juniors and Sophomores will enter at the Main Office Entrance off 7th Street.
- Temperature checks will be taken by staff members at the door upon entry.
- Once students enter the building they should go directly to their first hour classroom.

Throughout the Day

- Students will be released by grade level from class to class, and asked to minimize time in the hallway by reporting directly to their next class. This will not be a perfect system, but will be more structured than our previous changing of classes.
- Upon leaving each class students will be asked to wipe down/disinfect their area with the help of the teacher. All frequent-touch surfaces within the classroom will be wiped down by the teacher between classes.
- There will be restrictions on the amount of students allowed into an unstructured area (for example restrooms) at one time.
- Classroom seating will be configured with maximum allowable space between students. We cannot guarantee students' desks will be six feet apart.

Dismissal

- When students are released at noon we will ask them to leave the building as quickly as possible using the same designated doors from which they entered.
- Seniors and Freshmen receiving school lunches/breakfast for the following day will pick these up in the high school gym lobby as they leave the building.
- Juniors and Sophomores receiving school lunches/breakfast for the following day will pick these up at the round table outside the high school office as they leave the building.

Attendance

- If your student will be absent from school, call the school office to report the absence as you traditionally would.
- Procedures for certain symptoms will be handled per the Sangamon County Health Department guidelines. Please be respectful to the office staff and nurses when they ask certain questions and give instruction on how your student should proceed with school attendance.
- If students show or report symptoms while at school, they will be asked to report to the nurse or the office staff to be evaluated.

Facilities Cleanliness

All school building will be cleaned and disinfected daily in accordance with the CDC and IDPH recommendations. All hard surfaces will be cleaned with wipes/sprays. All frequent-touch surfaces will be cleaned with wipes/sprays, then sanitized using approved disinfectants. Following all cleaning of classrooms, hallways, bathrooms, etc., disinfectant sprayers/misters will be used as a further precaution. Additional cleaning materials will be available for all staff members to use throughout the school day. In addition:

- Classrooms will be fogged and cleaned daily after student dismissal.
- Restrooms will be cleaned often.
- Objects and equipment will be cleaned and sanitized before and after use.
- Any area used by a sick person will be closed until proper cleaning and disinfection have been completed.