



SCRIP

Gift Cards for you to keep or give away

LAST SALE OF THE SCHOOL YEAR!

MAY: Orders Due May 12th, Delivery Date May 19th

Don't forget to order gift cards for your Grad, Dad, Teacher, or any birthday, wedding, or other summer event you may have over the summer!

**Questions? Please contact Jackie Gillock at (217) 438-6473
or email at mjgillock@msn.com**

See reverse side for ordering instructions....

There are two different ways to order: Paper order form or online.

Paper Order Form:

1. Complete the contact information at the top of the order form
2. Indicate how you would like to pick up your order
3. Total your order
4. Return the order form along with your **check made payable to Auburn/Divernon PTO**, in an envelope marked **SCRIP**. These orders should be turned into the school office by the order deadline and the PTO will collect them.

Ordering Online:

1. Log on to the following website: www.shopwithscrip.com
2. Click "Create Account" in the green Family Sign Up box.
3. Complete the required account information. **As you register online, please remember to fill in all the information, especially your child's name under "Student Name" and a phone number where you can be reached under "Unit #".**
4. Read the terms and conditions, and click "I Accept" at the bottom of the page.
5. Create two security questions to ensure safety of your account.
6. You will need to enter the following **enrollment code: 87E41D2B23215** and click Join. This will ensure we get your order online and PTO earns the profit from your order.
7. To begin ordering, click on "Place Order" above the Home button in the middle of the page. (If you successfully created your account, you will see AUBURN/DIVERNON PTO in the upper right hand corner once you click the "Place Order" button.)
8. Select the gift cards you would like to purchase by clicking "Add to Cart".
9. When you are finished shopping, click checkout.
10. A Payment Options screen will appear asking you to select a payment option. If you are not signed up for Presto Pay, your only option is to forward a check to the school. If you want to pay with Presto Pay, which is automatically deducted from your checking or savings account, click the Back to Shopping button and click on "My Account" on the blue bar. From here, you can sign up for Presto Pay.
 - a. Once you have completed the enrollment for Presto Pay, you can go back to your cart and checkout, choosing Presto Pay as your form of payment instead of a check.
11. After your order is complete, print a copy and follow the instructions below, depending on the form of payment you chose
 - a. *Paying by check:* Send a printed copy of your order confirmation, a note indicating how you will pick up your SCRIP order, and your check made payable to Auburn/Divernon PTO in an envelope marked **SCRIP** to the school's office.
 - b. *Paying by Presto Pay:* Send a copy of the order confirmation and a note indicating how you will pick up the order to the school in an envelope marked **SCRIP**.

How Do I Pick Up My SCRIP Order?

1. You can request to have your order sent home with your child in his/her backpack.
2. You can pick your order up at the designated pick-up time and place indicated on the order form.
3. If you cannot make the designated pick-up time, please call Jackie Gillock at (217) 438-6473 to make arrangements.