

STUDENT ABSENTEE PERMISSION FORM

Student Name: _____

Date(s) of Absence: _____

Reason for Absence: _____

Please attach note from parent or guardian to this form.

If College Day, name of college: _____

YOU MUST BRING BACK A SIGNED LETTER FROM THE COLLEGE STATING THAT YOU WERE THERE ON THAT DATE.

Teacher Initials:

Period 1 _____ 2 _____ 3 _____ 4 _____ 5 _____ 6 _____ 7 _____ 8 _____

Student will pick up assignments to be missed PRIOR to date(s) of absence.

Assignments will be due by the end of the second full day of school after the student returns. In this case _____/_____/_____.
Date

Teacher *may* give the make-up work when the student returns if the teacher feels that it is necessary to cover the subject matter and help better prepare the student for proper learning and testing. This work will be due two days after assigned.

*****Please return this signed note to the high school office **24 hours before** you leave.**

Student Signature

Date

Parent Signature

Date

Principal Signature

Date

Days missed will count as: “excused absences” _____ “unexcused absences” _____