Online Registration Instructions:

Go to www.auburn.k12.il.us

Click on "Family Access" tab located in the middle above large picture

Enter Login ID:

Enter Password:

Click on "Online Registration" tab located on the LEFT side of the screen.

Follow the instructions on the page.

Each step will have to be opened even if you do not need to visit that particular area.

Then click on the box at the end of each step "I have completed this step."

Nothing will need to be printed.

- 1. Verify Student Information
 - a. Student Information
 - b. Family Address
 - c. Family Information
 - d. Emergency Information
 - e. Emergency Contacts
 - f. Health Information
- 2. Parent Contact Permission Form / Skylert 2017
- 3. Verify Skylert Contact Information 2017
- 4. Verify Ethnicity/Race
- 5. Add Food Service Application 2017
- 6. Student/Family Housing Questionnaire 2017
- 7. Transportation 2017
- 8. Electronics/Internet AUP 2017
- 9. Publications Permission Form 2017
- 10. HS Parking Permit 2017
- 11. Make a Fee/Meal Payment

12. Complete Online Registration

After all steps are completed, click on the "Student Information" tab on the LEFT side of the screen to view your student's homeroom teacher.

Exit out of Skyward.

If you do not have a Family Access login, please email <u>dave@auburn.k12.il.us</u>.

Please include your full name, and your student's full name